

ARRA HITECH SOLUTIONS SCANNING SERVICES



“We load your existing patient data to your new or existing EMR / EHR solution”

Managing a clinical practice today involves paper — lots of it. The American Recovery and Reinvestment Act require that more and more of the data become electronic and portable. The electronic health record (EHR) and document scanning is the path to relief from the administrative burden of paper management.

ARRA HITECH Solutions Scanning Services helps clinics determine how to deal with paper medical records in the new era of electronic medical records. We will design and execute a plan to get medical records scanned, indexed with processes and procedures to keep the patients records up to date.

Scanning delivers imaging technology that provides physician practices with an affordable document storage solution. Scanning helps physician organizations manage document workflow and lay the foundation for a comprehensive EHR, while offering a path to the paperless office.

Scanning patient records and building workflow management can yield a paperless office within weeks and that paperless office can produce immediate improvements in time savings, profitability, and staff productivity.

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BENEFITS

- Reduces chart pulls
- Optimizes workflow
- Increases efficiency
- Improves access to clinical information
- Reclaims valuable chart space
- Increases searching using optional OCR
- Compliance with Federal records mandates

HOW IT WORKS

Non-electronic documents are scanned in using a high performance scanner or are automatically captured through an inbound fax into a digital batch basket. The batch basket is easily sorted by locating the patient and filing the document using indexing to match it to the desired patient record. Within seconds, each scanned item is stored to the patient's electronic chart in a fraction of the time it would take to file manually. Immediately, the document is available to any number of users within the EHR.

Among the greatest time savings for front-desk resources is not having to return the hundreds of calls each week that require information to be retrieved from the patient's paper record. With scanning, fewer calls have to be returned to the patient or consulting physician by front-desk personnel, and incoming calls are handled more quickly, as information is more readily available.

Distribution Costs of Chart Items

Manually distributing billing, referral letters or chart documents can be eliminated using scanned documents. Electronically automating chart pulls, preparation, faxing and refilling paper process can deliver significant savings to medical practices.

Eliminate Costs of Chart Activities

A recent Medical Group Management Journal study has shown that the typical non-electronic patient record is unavailable 30 percent of the time. The costly effort trying to locating missing charts and manage misfiled information reduces the effectiveness of providing quality patient care.

Supply Costs

Scanning records can reduce the cost of chart folders, dividers, and filing cabinets, which are estimated to cost an average of \$3 per record, or \$9,000 to \$15,000 per physician. Eliminating off-site storage locations and service charges for old records and courier costs can save upwards of an estimated \$3,900 per year in off-site space savings.

Reclaim Valuable Space

Scanning records reduces the need for paper storage space considerably. Between years one and two nearly all practices have eliminated their entire chartroom, thus converting nonrevenue space to revenue generating space. Within an ambulatory setting, the typical chart room in a 50-physician clinic requires as much space as three exam rooms, which could support one revenue-generating clinician. This is an opportunity cost of \$200,000 to \$300,000 per year.

Access to Information

For some practitioners, the EHR computerized patient record system provides enough structure in time management to allow for three to five additional patients per day, increasing individual revenues by as much as 20%.